



BOARD OF GOVERNORS

NORTHEAST COMMUNITY COLLEGE AREA

MINUTES of REGULAR MEETING

Thursday, February 14, 2002

9062

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, February 14, 2002. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, February 8, 2002. Chairman Clarence Schmitt declared the meeting convened at 3:10 p.m., in Suites C & D of the Lifelong Learning Center, with a quorum present.

Chairman Schmitt wished everyone a Happy Valentine’s Day. Mr. Schmitt reported that he had the opportunity to visit with Gerald Petersen earlier in the day and Mr. Petersen expressed his thanks to the Board of Governors and Northeast Community College for the flowers and well wishes that were sent in memory of his father.

AREA BOARD

Clarence Schmitt, Chair	Present
Betty Curry, Vice-Chair	Present
Steven M. Anderson, Secretary	Present
Kenneth J. Echtenkamp	Present
Keith Harvey	Present
Nanci Lingenfelter	Present
J. Paul McIntosh.....	Present
Don Oelsligle	Present
Larry Poessnecker.....	Present
Jack Warrick	Present
John Winkleblack.....	Absent

OTHERS PRESENT

- Dr. Bill Path, President
- Steve Schram, Vice President of Administrative Services
- Larry Godel, Vice President of Educational Services
- Dr. Karen Severson, Vice President of Student Services
- Diane Reikofski, Board Recording Secretary
- Anne Ausdemore, Director of Community Relations
- Stacy Wegener, *Norfolk Daily News*
- Cassie Drenkow, *Viewpoint*
- Julie Wolfgram, KHWK/Hawk TV
- Lynne Koski, Dean of Administrative Services
- John Blaylock, Dean of Business Division

Anita Brenneman, Dean of Health, Science, and Drafting Division
 Mary Honke, Dean of Continuing Education/Distance Learning Division
 Lyle Kathol, Dean of Transportation and Construction Division
 Donna Niemeyer, Dean of Liberal Arts Division
 Chuck Pohlman, Dean of Agriculture and Technology Division
 Chris Lahm, Dean of Enrollment Management
 Margy Ehrenfried, Director of Human Resources
 Joe Ferguson, Director of Business, Industry & Economic Development
 Russ Bowker, Faculty Association vice president
 Connie Kube, Professional/Managerial Association president
 Ken Muegge, Classified Staff Association president
 Kristi Maxwell, Student Senate president
 Luke Tetschner, Student Senate secretary
 Brad Vogt, Office Technology Instructor
 Jackie Backer, Faith Regional Health Services

9063

Don Oelsligle MOVED to adopt the Agenda of the February 14, 2002 meeting as mailed.

Keith Harvey SECONDED the motion.

Voting Yes: Anderson, Curry, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, and Warrick

Voting No: None

Absent: Winkleblack

MOTION CARRIED

9064

Nanci Lingenfelter MOVED and J. Paul McIntosh SECONDED the motion to approve the Minutes of the meetings of January 10, 2002 as follows:

1. Regular Meeting
2. Finance Committee Meeting
3. Policies and Procedures Committee Meeting
4. Legislative Committee Meeting
5. Human Resources Committee Meeting

Voting Yes: Curry, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, and Anderson

Voting No: None

Absent: Winkleblack

MOTION CARRIED

9065

Guests to the meeting, as indicated in the meeting attendance, were introduced to the Board.

Dr. Path reported that he, along with Joe Ferguson and Anne Ausdemore, had the distinct pleasure to represent NECC yesterday, February 13, as Governor Mike Johanns made the announcement that it was “Rose Baum Day” and presented the proclamation to Mrs. Baum. Mrs. Baum, age 102, is Clarence Schmitt’s mother-in-law, and resides at Skyview Villa in Norfolk. Mrs. Baum continues to be involved with the family farm in Elgin, NE.

Clarence Schmitt reviewed highlights of the day and stated that Governor Johanns expressed his thanks to Mrs. Baum for her contributions to agriculture.

Dr. Path presented a copy of the NECC Community Report and expressed his gratitude to Anne Ausdemore and the staff in the Community Relations office for their work in developing this report. Anne announced that a copy of the report has been sent to every mailbox in Northeast Nebraska. Larry Poesnecker complimented Anne on being concise yet covering a great deal of information in the report.

Dr. Path reported that community visits are continuing and going very well. The most recent community visits were held at Tilden and Neligh on January 29 with Board members Jack Warrick, Don Oelsigle, and John Winkleblack participating. A focus group met at the Tilden Public Library and Dr. Path provided admiring comments regarding the new Tilden Public Library facility. A luncheon and focus group was also held at ESU #8 in Neligh. A tour of Blackburn Manufacturing in Neligh concluded the day. Dr. Path reported that a lot of goodwill is gained through these community visits. He also advised that staff members follow-up to suggestions that are given during the focus group sessions.

Chuck Pohlman reported that a site visit of the vet tech program was recently conducted. The visit went very well and a strong list of strengths was identified. Some facility concerns will need to be addressed in one to five years. Mr. Pohlman indicated that a formal report will be received in April or May.

Donna Niemeyer reported that the NECC Forensics Team hosted the Hawk Invitational Speech Tournament on February 1 and 2. Eleven colleges participated in the tournament, drawing 109 students and coaches to campus. Kansas State University and UNO were Division I and Division II winners respectively. Ms. Niemeyer commended Corinne Morris, speech/debate instructor, for organizing the smooth running tournament and also expressed appreciation to Nanci Lingenfelter for serving as a judge for the tournament.

Ms. Niemeyer announced that NECC’s grant proposal for the Phi Theta Kappa program, “Preparing for Tomorrow’s Science and Math Teachers: The Community College Response,” was approved. A total of sixty-five proposals were submitted, and Northeast’s was one of the eighteen selected.

Lyle Kathol reported that NPPD has donated twelve site licenses for load estimating and calculation programs that will be used in the HVAC program. This donation has an approximate value of \$9,600. Additionally, NPPD pays up to \$500.00 in tuition or fees, per instructor, for professional workshops that instructors attend. Approximately \$3,500 in tuition and fees has been provided for the HVAC instructors.

Mr. Kathol reported that the automotive technology program has received a donation of a 2002 Honda Accord.

Chairman Schmitt acknowledged these valuable donations and attributed the receipt of donations as a reflection of our quality programs and instructors.

Dr. Severson announced that Kristi Maxwell, West Point, and Jason Wetzell, Madison, were crowned Winter Royalty queen and king.

Luke Tetschner, Student Senate secretary, reported that the Student Senate sponsored a drive during the week of February 11 with all donated goods being given to the Norfolk Rescue Mission.

9066

The Education Report for February was introduced by Larry Godel and was provided by Brad Vogt, office technology instructor, who presented the Microsoft Office User Specialist (MOUS) Certification that is offered through the office technology programs.

9067

J. Paul McIntosh and Keith Harvey, NCCA representatives, briefly reviewed the NCCA Annual Meeting that was held in Lincoln on February 5-6. J. Paul McIntosh received the Governor's Award from the Nebraska Community College Association and Dan Mauk was recognized as Northeast Community College's Distinguished Alumni.

J. Paul McIntosh provided the NETV report, indicating that the digitalization process continues to advance. Mr. McIntosh urged staff to watch "Monkey Trial," the latest Nebraska ETV documentary that offers a perspective on the role that Nebraskan William Jennings Bryan played in the famous Scopes Monkey Trial. The program will air on Thursday, February 21, and Saturday, February 23.

Dr. Bill Path, J. Paul McIntosh, and Don Oelsigle recently attended the ACCT Legislative Seminar in Washington D.C. They reported that lobbying was done on issues important to community colleges.

9068

Steve Schram, Vice President of Administrative Services, presented the Monthly Financial Report after which Betty Curry MOVED and Ken Echtenkamp SECONDED the motion to

acknowledge and approve the Monthly Financial Report for January 31, 2002 and the claims paid in January 2002 as follows:

General Fund	\$2,248,925.23
Auxiliary Fund	\$ 159,517.25
Restricted Fund.....	\$ 221,320.25
Building Fund Cap't.....	\$ 19,278.38
Building Debt Retir.	\$ 1,973.24
Agency Fund	\$ 3,548.12
<i>Investments for this fund.....</i>	<i>\$ 75,157.66</i>
Payroll Fund	\$ 619,235.73
TOTAL CLAIMS PAID	\$3,273,798.20
<i>TOTAL INVESTMENTS</i>	<i>\$ 75,157.66</i>
TOTAL EXPENDITURES	\$3,348,955.86

Voting Yes: Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Anderson, and Curry

Voting No: None

Absent: Winkleblack

MOTION CARRIED

9069

Margy Ehrenfried, Director of Human Resources presented personnel actions and reports after which J. Paul McIntosh MOVED and Don Oelsligle SECONDED the motion to:

1. Ratify the report of New Part-Time Employees for the Month of January 2002;
2. Approve the employment of Mr. Salvador Icaza as ESL curriculum coordinator and multicultural advisor/recruiter effective February 1, 2002 at a salary of \$15.00 per hour for the remainder of the 2001-2002 fiscal year;
3. Approve Paulette Theisen’s employment transition from a conditional, interim status to a regular faculty appointment as HPER instructor/women’s volleyball coach effective January 3, 2002 with her probationary period beginning on January 3, 2002;
4. Amend Ms. Tere Karella’s employment contract for the 2002-2003 academic year to the full-time position of physical therapist assistant instructor and academic coordinator of clinical education at a salary of \$32, 694 for the 175-day base contract plus a 20-day extension in the amount of \$3,737. These amounts will be increased by the amount negotiated by the Faculty Association and the Board of Governors. In addition, for the 2001-2002 contract year there will be a 20-day extension in the amount of \$4,217 to be worked during the summer of 2002; and
5. Ratify the employment of Tony Schmitz as communications assistant effective February 18, 2002 at a salary of \$7.75 per hour for the remainder of the 2001-2002 fiscal year.

Voting Yes: Harvey, Lingenfelter, McIntosh, Oelsigle, Poessnecker, Schmitt, Warrick, Anderson, Curry, and Echtenkamp

Voting No: None

Absent: Winkleblack

MOTION CARRIED

9070

Keith Harvey, Chair of the Educational Services Committee, MOVED to approve the office management certificate program for submission to the Nebraska Coordinating Commission for Postsecondary Education.

Jack Warrick SECONDED the motion.

Voting Yes: Lingenfelter, McIntosh, Oelsigle, Poessnecker, Schmitt, Warrick, Anderson, Curry, Echtenkamp, and Harvey

Voting No: None

Absent: Winkleblack

MOTION CARRIED

9071

Betty Curry, Chair of the Policies and Procedures Committee, advised that the following policies/procedures have been submitted for FIRST READING:

1. Revisions to Code 4180, Part-Time Employee Benefits and Code 4180.a, Part-Time Employee Benefits Procedures;
2. Code 6035, On-Line Instruction Policy and Code 6035.a, On-Line Instruction Procedures;
3. Revisions to Code 4136, Job Upgrading and Code 4136.a, Job Upgrading Procedures; and
4. Revisions to Code 2075, Tobacco Use and Code 2075.a, Tobacco Use Procedures.

9072

Steve Anderson, Chair of the Human Resources Committee, MOVED to acknowledge the requests for recognition of the Classified Staff, Professional/Managerial, and Faculty Association employee groups for the 2002-2003 salary and benefits discussions with authority for the Board Human Resources Committee to notify the groups in writing of this recognition.

Nanci Lingenfelter SECONDED the motion.

Voting Yes: McIntosh, Oelsigle, Poessnecker, Schmitt, Warrick, Anderson, Curry, Echtenkamp, Harvey, and Lingenfelter

Voting No: None

Absent: Winkleblack

MOTION CARRIED

9073

In other business, Chairman Schmitt reported that the Board of Governors met with the Classified Staff Association for the annual information sharing session during which good discussion was held and ideas were exchanged.

Chairman Schmitt acknowledged staff members observing birthdays during the month of February.

9074

At 4:34 p.m., Jack Warrick MOVED, and it was UNANIMOUSLY PASSED BY VOICE VOTE to adjourn the meeting.

Steve Anderson, Secretary
Northeast Board of Governors

Clarence Schmitt, Chairman
Northeast Board of Governors