



BOARD OF GOVERNORS

NORTHEAST COMMUNITY COLLEGE AREA

MINUTES of REGULAR MEETING

Thursday, January 10, 2002

9047

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, January 10, 2002. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, January 4, 2002. Chairman Larry Poesnecker declared the meeting convened at 3:14 p.m., in Suites C & D of the Lifelong Learning Center, with a quorum present.

AREA BOARD

Larry Poesnecker, Chairman	Present
Clarence Schmitt, Vice-Chairman	Present
Betty Curry, Secretary	Present
Steven M. Anderson.....	Present
Kenneth J. Echtenkamp	Present
Keith Harvey	Present
Nanci Lingenfelter	Present
J. Paul McIntosh.....	Present
Don Oelsligle	Present
Jack Warrick	Present
John Winkleblack.....	Present

OTHERS PRESENT

- Dr. Bill Path, President
- Steve Schram, Vice President of Administrative Services
- Larry Godel, Vice President of Educational Services
- Dr. Karen Severson, Vice President of Student Services
- Diane Reikofski, Board Recording Secretary
- Anne Ausdemore, Director of Community Relations
- Susan Risinger, WJAG/KEXL
- Stacy Wegener, *Norfolk Daily News*
- Julie Krause, KUSO – US92
- Michelle Kroeger, *Viewpoint*
- Julie Wolfgram, KHWK/Hawk TV
- Bill Seifert, KNEN
- Lynne Koski, Dean of Administrative Services
- John Blaylock, Dean of Business Division
- Anita Brenneman, Dean of Health, Science, and Drafting Division
- Mary Honke, Dean of Continuing Education/Distance Learning Division

Lyle Kathol, Dean of Transportation and Construction Division
 Donna Niemeyer, Dean of Liberal Arts Division
 Chris Lahm, Dean of Enrollment Management
 Margy Ehrenfried, Director of Human Resources
 Joe Ferguson, Director of Business, Industry & Economic Development
 Corinne Morris, Faculty Association president
 Connie Kube, Professional/Managerial Association president
 Kristi Maxwell, Student Senate
 Russ Bowker, Faculty Association vice president
 Tom Larsen, Director of Technology Support
 Noel Stanley, Lifelong Learning Center Coordinator
 Kim Radenz, Horticulturalist/Custodian
 Brenda Murray, On-line Registration Specialist
 Steve Huber, Computer Technician/Operator
 Dr. Dennis Brandt, Director of Assessment and Institutional Research

9048

Nanci Lingenfelter MOVED to adopt the Agenda of the January 10, 2002 meeting as mailed.

Clarence Schmitt SECONDED the motion.

Voting Yes: Anderson, Curry, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, and Winkleblack

Voting No: None

Absent: None

MOTION CARRIED

9049

Clarence Schmitt was officially recognized as the Board Chair for 2002, Betty Curry as Vice-Chair for 2002, Steve Anderson as Secretary for 2002, and Keith Harvey and J. Paul McIntosh, NCCA representatives, with the remainder of the Board serving as alternates. Chairman Poessnecker passed the gavel to Clarence Schmitt.

Dr. Bill Path presented Larry Poessnecker with a past Chairman's plaque in appreciation of his excellent service to the College.

9050

J. Paul McIntosh MOVED to approve the following Board appointments for 2002 as follows:

Recording Secretary:	Diane Reikofski
Treasurer:	Steve Schram
Depository Banks:	Bank of Norfolk
	Elkhorn Valley Bank
	First National Bank
	Wells Fargo Bank, Norfolk

	U.S. Bank, Norfolk
College Attorney:	Stratton, Ptak, & Kube, P.C.
College Auditor:	Dana F. Cole & Company
College Architect:	Zenon Beringer Mabrey Partners (ZBM)

Jack Warrick SECONDED the motion.

Voting Yes: Curry, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, and Anderson

Voting No: None

Absent: None

MOTION CARRIED

9051

Chairman Schmitt reviewed the Board Committee appointments for 2002. (*A copy of the Committee list is attached to these official Minutes.*)

9052

Don Oelsligle MOVED and Keith Harvey SECONDED the motion to approve the Minutes of the meetings of December 13, 2001 as follows:

1. Regular Meeting
2. Educational Services Committee Meeting
3. Finance Committee Meeting
4. Policies and Procedures Committee Meeting
5. Human Resources Committee Meeting

Voting Yes: Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, and Curry

Voting No: None

Absent: None

MOTION CARRIED

9053

Guests to the meeting, as indicated in the meeting attendance, were introduced to the Board.

Dr. Path announced that the following Northeast employees were selected by their peers for the US Bank Great Performer Awards

Support Staff – Tom Broekemeier
 Full-Time Faculty – Lon Behmer
 Adjunct Faculty – Beth Peister
 Non-Credit Faculty – Doug Kelley

Kristi Maxwell, Student Senate president, reported that a Welcome Back Breakfast was held on January 9 with approximately 600 people being served.

Dr. Karen Severson reported on enrollments for the spring semester, indicating that numbers are up in both full- and part-time credit hours. As of Friday, January 4, total credit hours were up 1.91% over the same time one year ago.

9054

The Education Report for November was introduced by Larry Godel and was provided by Dr. Dennis Brandt, Director of Assessment and Institutional Research, and was a report on the survey results of the recent Noel-Levitz survey.

9055

J. Paul McIntosh and Keith Harvey, NCCA representatives, had nothing to report.

9056

Steve Schram, Vice President of Administrative Services, presented the Monthly Financial Report after which Betty Curry MOVED and Steve Anderson SECONDED the motion to acknowledge and approve the Monthly Financial Report for December 31, 2001 and the claims paid in December 2001 as follows:

General Fund	\$ 895,816.77
<i>Investments for this fund</i>	<i>\$1,200,000.00</i>
Auxiliary Fund	\$ 267,027.28
<i>Investments for this fund</i>	<i>\$1,100,000.00</i>
Restricted Fund.....	\$ 33,538.25
Building Fund Cap't.....	\$ 23,481.91
<i>Investments for this fund</i>	<i>\$ 200,000.00</i>
Building Debt Retir.	\$ 14,404.49
Agency Fund	\$ 9,094.44
Payroll Fund	\$ 631,271.84
TOTAL CLAIMS PAID	\$1,874,634.98
<i>TOTAL INVESTMENTS</i>	<i>\$2,500,000.00</i>
TOTAL EXPENDITURES	\$4,374,634.98

Voting Yes: Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Curry, and Echtenkamp

Voting No: None

Absent: None

MOTION CARRIED

9057

Margy Ehrenfried, Director of Human Resources presented personnel actions and reports after which J. Paul McIntosh MOVED and Jack Warrick SECONDED the motion to:

1. Ratify the report of Full-Time Faculty Overload and Adjunct Faculty Assignments for January 10, 2002;
2. Ratify the report of New Part-Time Employees for the Month of December 2001;
3. Accept the resignation of Kathy Hecht effective January 9, 2002;
4. Accept the resignation of Dawn Buderus effective March 31, 2002 or earlier if a replacement is found;
5. Approve the administration's request to appoint a communications assistant and coordinator of student housing as soon as the selection process is complete with ratification to follow at the February Board meeting; and
6. Direct the Secretary of the Board of Governors to notify, in writing, Ms. Tere Karella, Director and Instructor of the Physical Therapy Assistant Program, that there may be reason to amend her contract at the end of the 2001-2002 college year.

Voting Yes: Lingenfelter, McIntosh, Oelsigle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Curry, Echtenkamp, and Harvey

Voting No: None

Absent: None

MOTION CARRIED

9058

Betty Curry, Chair of the Policies and Procedures Committee, MOVED and Keith Harvey SECONDED the motion to approve the SECOND and FINAL READING of:

1. Revisions to Code 2105, Acceptable Use Policy – Electronic Resources and Code 2105.a, Acceptable Use Procedures – Electronic Resources;
2. Code 5022, Residency and Code 5022.a, Northeast Community College Residency Guidelines and Procedures; and
3. Revisions to Code 5020, Admissions and Code 5020.a, Admissions Guidelines and Procedures and Code 5020.b, Special Admissions Guidelines and Procedures.

Voting Yes: McIntosh, Oelsigle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Curry, Echtenkamp, Harvey, and Lingenfelter

Voting No: None

Absent: None

MOTION CARRIED

9059

Steve Anderson, Chair of the Finance Committee, MOVED to approve the Northeast Community College Foundation Agreement.

Nanci Lingenfelter SECONDED the motion.

Voting Yes: Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Curry, Echtenkamp, Harvey, Lingenfelter, and McIntosh

Voting No: None

Absent: None

MOTION CARRIED

9060

In other business, Chairman Schmitt advised that the NCCA Annual Meeting will be held in Lincoln of February 5-6, 2002 and encouraged all who are able to attend.

J. Paul McIntosh advised that he, Don Oelsligle, and Dr. Bill Path will be attending the ACCT National Legislative Seminar in Washington, DC from February 10-12, 2002.

9061

At 4:02 p.m., it was UNANIMOUSLY PASSED BY VOICE VOTE to adjourn the meeting.

Steve Anderson, Secretary
Northeast Board of Governors

Clarence Schmitt, Chairman
Northeast Board of Governors