



BOARD OF GOVERNORS

NORTHEAST COMMUNITY COLLEGE AREA

MINUTES of REGULAR MEETING

Thursday, November 8, 2001

9012

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, November 8, 2001. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, November 2, 2001. Chairman Larry Poessnecker declared the meeting convened at 3:12 p.m., in Suites C & D of the Lifelong Learning Center, with a quorum present.

AREA BOARD

| | |
|---------------------------------------|---------|
| Larry Poessnecker, Chairman..... | Present |
| Clarence Schmitt, Vice-Chairman | Present |
| Betty Curry, Secretary..... | Present |
| Steven M. Anderson..... | Present |
| Kenneth J. Echtenkamp | Present |
| Keith Harvey..... | Present |
| Nanci Lingenfelter | Present |
| J. Paul McIntosh..... | Present |
| Don Oelsligle | Present |
| Jack Warrick | Present |
| John Winkleblack..... | Present |

OTHERS PRESENT

- Dr. Bill Path, President
- Steve Schram, Vice President of Administrative Services
- Larry Godel, Vice President of Educational Services
- Dr. Karen Severson, Vice President of Student Services
- Diane Reikofski, Board Recording Secretary
- Anne Ausdemore, Director of Community Relations
- Susan Risinger, WJAG/KEXL
- Stacy Wegener, *Norfolk Daily News*
- Brian Masters, KUSO – US92
- Gary Inness, *Viewpoint*
- John Skogstoe, KHWK/Hawk TV
- Lynne Koski, Dean of Administrative Services
- John Blaylock, Dean of Business Division
- Anita Brenneman, Dean of Health, Science, and Drafting Division
- Mary Honke, Dean of Continuing Education/Distance Learning Division
- Lyle Kathol, Dean of Transportation and Construction Division

Donna Niemeyer, Dean of Liberal Arts Division
 Chuck Pohlman, Director of Agriculture and Technology Division
 Chris Lahm, Dean of Enrollment Management
 Margy Ehrenfried, Director of Human Resource
 Corinne Morris, Faculty Association president
 Russ Bowker, Faculty Association vice president
 Connie Kube, Professional/Managerial Association president
 Kristi Maxwell, Student Senate
 Tom Larsen, Director of Technology Support
 Tammy Day, Advisor/Recruiter
 Cindy Baum, Director of School-to-Career/Tech Prep
 Bill Barnes NECC electro-mechanical instructor
 Roger Gipson, NECC instructor
 Stacy Strawn, NECC instructor
 Kris Coan, NECC instructor
 Chris Stevenson, NECC broadcasting student
 Joe Ogba, NECC broadcasting student
 Landon Cerny, NECC broadcasting student
 Charles Hickman, NECC broadcasting student
 Chris Recker, NECC broadcasting student
 Alike Fricke, NECC broadcasting student
 Shyla Muller, NECC broadcasting student

9013

Ken Echtenkamp MOVED to adopt the Agenda of the November 8, 2001 meeting as mailed.

Clarence Schmitt SECONDED the motion.

Voting Yes: Anderson, Curry, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, and Winkleblack

Voting No: None

Absent: None

MOTION CARRIED

9014

Don Oelsligle MOVED and Nanci Lingenfelter SECONDED the motion to approve the Minutes of the meetings of October 11, 2001 as follows:

1. Regular Meeting
2. Facilities Committee Meeting
3. Finance Committee Meeting
4. Policies and Procedures Committee Meeting
5. Educational Services Committee Meeting
6. Human Resources Committee Meeting

Voting Yes: Curry, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, and Anderson

Voting No: None

Absent: None

MOTION CARRIED

9015

Guests to the meeting, as indicated in the meeting attendance, were introduced to the Board. John Skogstoe, NECC broadcasting instructor, indicated that broadcasting students are in attendance to complete an assignment of writing a news story on today's meeting as though it is going on air.

Lyle Kathol reported that Affiliated Carriers of Norfolk has donated a semi tractor to the diesel program for instructional purposes. Negus and Sons in Omaha, a truck repair facility, has donated an automatic manual transmission and a truck differential for the instructional program.

Larry Godel reported that WebCT has been selected as the platform provider for on-line instruction. An implementation team has been selected, and Dave Heckert will serve as the team leader. The goal is to have at least a minimum of fifteen courses on-line by fall 2002.

Dr. Karen Severson reported that NECC sponsored the conference volleyball championship this past weekend with the Hawks volleyball team finishing second. She also announced that Paulette Theisen, NECC volleyball coach, was selected as Conference Coach of the Year. Two of the Hawks volleyball players, both sophomores, Shelley Chiles and Sara Becker, received all conference honors.

Tammy Day provided an update on the educational forum series, The War on Terrorism Examined. The programs have been scheduled in response to the recent terrorist attacks and the subsequent response by the United States. These forums provide educational information, a place for individuals to talk about and discuss topics, as well as provide an opportunity to hear other perspectives on various issues. Don Oelsligle commended Tammy Day and Shelley Lammers for organizing and preparing for the forums.

Dr. Path announced that the next community visit is scheduled for November 29. He, several staff members, and Board members will visit the communities of Plainview and Crofton. The past community visits have proved to be invaluable to both Dr. Path and other staff members who attended.

9016

The Education Report for November was introduced by Larry Godel and was a brief overview from Cindy Baum on the Tech Prep program.

9017

J. Paul McIntosh, NCCA representative, reported that their meeting was held via teleconference on Tuesday morning and stated that community colleges made it through the Special Legislative Session with virtually no cuts. Discussion was also held on scholarships, particularly the Davis Chambers Scholarship.

9018

Steve Schram, Vice President of Administrative Services, presented the Monthly Financial Report after which Betty Curry **MOVED** and Keith Harvey **SECONDED** the motion to acknowledge and approve the Monthly Financial Report for October 31, 2001 and the claims paid in October 2001 as follows:

| | |
|---------------------------------|-----------------------|
| General Fund | \$ 963,808.21 |
| Auxiliary Fund | \$ 97,268.48 |
| Restricted Fund | \$ 104,906.60 |
| Building Fund Cap't..... | \$ 22,653.35 |
| Building Fund Restr. | \$ 186.50 |
| Agency Fund | \$ 4,960.35 |
| Payroll Fund | \$ 660,215.31 |
| TOTAL CLAIMS PAID..... | \$1,853,998.80 |
| <i>TOTAL INVESTMENTS.....</i> | <i>\$.00</i> |
| TOTAL EXPENDITURES | \$1,853,998.80 |

Voting Yes: Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, and Curry

Voting No: None

Absent: None

MOTION CARRIED

9019

Margy Ehrenfried, Director of Human Resources presented personnel actions and reports after which J. Paul McIntosh **MOVED** and Nanci Lingenfelter **SECONDED** the motion to:

1. Ratify the report of Full-Time Faculty Overload and Adjunct Faculty Assignments for November 8, 2001;
2. Ratify the report of New Part-Time Employees for the Month of October 2001;
3. Approve the employment of Ms. Brenda L. Murray as on-line registration specialist effective November 9, 2001 at a salary of \$8.97 per hour for the remainder of the 2001-2002 fiscal year; and

- 4. Approve the employment of Mr. Steve Huber as computer technician/operator effective November 26, 2001 at a salary of \$13.00 per hour with a \$.15 per hour increase after a 30-work day introductory period for the remainder of the 2001-2002 fiscal year.

Voting Yes: Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Curry, and Echtenkamp

Voting No: None

Absent: None

MOTION CARRIED

9020

Don Oelsligle, Chair of the Facilities Committee, MOVED to appoint Zenon Beringer Mabrey Partners, Inc. (ZBM) as the college architect.

Clarence Schmitt SECONDED the motion.

Voting Yes: Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Curry, Echtenkamp, and Harvey

Voting No: None

Absent: None

MOTION CARRIED

9021

Don Oelsligle, Chair of the Facilities Committee, MOVED to award the contract for the central plant chiller replacement project to Johnson Plumbing and Heating, of Norfolk, NE, in the amount of \$186,680.

Jack Warrick SECONDED the motion.

Voting Yes: McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Curry, Echtenkamp, Harvey, and Lingenfelter

Voting No: None

Absent: None

MOTION CARRIED

9022

Betty Curry, Chair of the Policies and Procedures Committee, advised that the following policies/procedures have been submitted for FIRST READING:

- 1. Code 4159, Adoption Leave and Code 4159.a, Adoption Leave Procedures;

2. Code 4160.a, Sick Leave Procedures;
3. Code 4161.a, Emergency Leave Procedures; and
4. Code 2105, Acceptable Use Policy – Electronic Resources and Code 2105.a, Acceptable Use Procedures – Electronic Resources.

9023

J. Paul McIntosh, Chair of the Nominating Committee, reported that the Board chairmanship is rotated each year; vice-chair becomes chair, secretary becomes vice-chair, etc. Newest members to the Board are put on the bottom of the list so that they are acclimated to the college before they are moved into leadership positions. In following that rotation schedule, Mr. McIntosh advised that nominations at the December meeting will include Clarence Schmitt to serve as chair for 2002 and Betty Curry to serve as vice-chair. The next person in line, as far as seniority, is Steve Anderson, and he will be nominated to serve as secretary.

9024

Kristi Maxwell, Student Senate president, reported on a recent Student Government Conference that was attended by the Student Senate executive team.

Ms. Maxwell advised that the alcohol awareness project that was previously scheduled for October was postponed until April, which is national Alcohol Awareness Month.

Student Senate will be assisting with the International Coffee that is scheduled for November 14.

In an effort to increase better communication and encourage participation on campus, student club officers will be invited to Student Senate meetings to share and discuss what is going on in their clubs and what events are coming up.

9025

In other business, J. Paul McIntosh indicated that an annual review of the president is typically conducted annually. Even though Dr. Path has only been president for several months, an evaluation was conducted and the results of the evaluation were reviewed earlier today. On behalf of the Board of Governors, Mr. McIntosh reported that the evaluation was very positive overall.

Mr. Poessnecker reported that improvements were made to the president's evaluation and board's self-evaluation instruments during the Board Advance that took place in October. The Board feels that they now have good instruments to use in measuring accomplishments.

9026

Betty Curry extended an invitation to the dedication of the Newcastle/Vermillion Bridge on Saturday, November 10, at 10:00 a.m.

Chairman Poesnecker recognized Board and staff members observing birthdays during the month of November.

J. Paul McIntosh reminded Board members that the Annual Legislative Seminar will be held in Washington, D.C. on February 10-13, and encouraged them to consider attending.

Veteran's Day will be observed at Northeast Community College on Monday, November 12, with a flag raising ceremony at 7:30 a.m., and program at 10:00 a.m. in the Cox Activities Center Theatre.

9027

At 4:11 p.m., J. Paul McIntosh MOVED, and it was UNANIMOUSLY PASSED BY VOICE VOTE to adjourn the meeting.

Betty Curry, Secretary
Northeast Board of Governors

Larry Poesnecker, Chairman
Northeast Board of Governors